



HAMILTON COUNTY LAND USE DEPARTMENT PLANNING & ZONING

PROJECT DESCRIPTION

NFPS served Hamilton County with all-inclusive Land Use and Zoning services from 2011-2021. NFPS acted as an extension of County staff, handling the day-to-day operations of the Hamilton County Land Use Department. Through a continuing services agreement, the NFPS acted as the Land Development Regulation Administrator for the County and was responsible for administering both the Comprehensive Plan and the Land Development Regulations. NFPS handled all calls and inquiries, processed land use and zoning applications, reviewed site and development plans, and served as secretary to the Hamilton County Planning and Zoning Board.

NFPS staff received and processed all applications (i.e., zoning change, variance, special permits, temporary use permits, or special exceptions) from staff-level review to scheduling and noticing public hearings to notifying applicants of approval or denial. NFPS was also responsible

for scheduling and creating agendas for the Planning and Zoning Board, as well as taking minutes and attending all meetings. The land use staff also often attended Board of County Commissioner meetings to inform the Board of current applications or conduct public hearings before the County Commission. We were pleased to serve Hamilton County in this capacity and look forward to continuing this relationship in the future.

CLIENT REFERENCE

Hamilton County BOCC
207 NE First Street
Jasper FL 32052

Louie Goodin
County Coordinator
386-792-6639
hamiltoncounty@windstream.net

PROJECT MANAGER

Megan Carter
1450 SW State Road 47
Lake City FL 32025
386-752-4675
mcarter@nfps.net

MAH090111



North Florida Professional Services, Inc.
Lake City • Jacksonville • Tallahassee • Panama City Beach
www.nfps.net